

Baba Farid Univesity of Health Sciences, Faridkot

Notice

Dated: 27.08.2025

The University has published the post of **Clerk cum Data Entry Operator-30** under BFUHS, Faridkot vide advertisement no. BFU-25/15. Written test for above said post was conducted on 17.08.2025 and result was declare on 26/08/2025. The Document Verification for above said post is scheduled to be held w.e.f **08.09.2025 to 11.09.2025(09:30 AM onwards)** at Auditorium, Guru Gobind Singh Medical College, Faridkot. List of candidates called for Document Verification is uploaded on the University website i.e. [www.bfuhs.ac.in](http://www.bfuhs.ac.in) and candidates will appear as per date and time mentioned against each:

| SCHEDULE OF DOCUMENT VERIFICATION                 |                                       |                            |                                                  |                                        |                                                                                                                       |
|---------------------------------------------------|---------------------------------------|----------------------------|--------------------------------------------------|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| Venue:- Auditorium, GGS Medical College, Faridkot |                                       |                            |                                                  |                                        |                                                                                                                       |
| Name of Post                                      | Category of the candidate applied for |                            | No. of posts published including Female Category | Upto marks (Including female Category) | Date & Time of Document Verification                                                                                  |
| Clerk Cum Data Entry Operator                     | UR                                    | Including Reserve category | 9                                                | Upto 33 or above                       | List of the candidates is uploaded on the University website i.e <a href="http://www.bfuhs.ac.in">www.bfuhs.ac.in</a> |
|                                                   | UR- Female                            |                            | 3                                                |                                        |                                                                                                                       |
|                                                   | SC(M/B)-Remaining                     |                            | 2                                                | Upto 22 or above                       |                                                                                                                       |
|                                                   | SC(M/B)- Female (Remaining)           |                            | 1                                                |                                        |                                                                                                                       |
|                                                   | SC R/O (Remaining)                    |                            | 1                                                | Upto 22 or above                       |                                                                                                                       |
|                                                   | SC(R/O) – Female (Remaining)          |                            | 1                                                |                                        |                                                                                                                       |
|                                                   | BC (Remaining)                        |                            | 2                                                | Upto 22 or above                       |                                                                                                                       |
|                                                   | BC- Female (Remaining)                |                            | 1                                                |                                        |                                                                                                                       |
|                                                   | PH / Female by rotation (Remaining)   |                            | 1                                                | Upto 22.5 or above                     |                                                                                                                       |
|                                                   | EWS (UR) (Remaining)                  |                            | 3                                                | Upto 22 or above                       |                                                                                                                       |
|                                                   | ESM (UR)- Female (Remaining)          |                            | 2                                                | Upto 21 or above                       |                                                                                                                       |
|                                                   | ESM (SC) (Remaining)                  |                            | 2                                                | Upto 20 or above                       |                                                                                                                       |
|                                                   | ESM (BC) (Remaining)                  |                            | 1                                                | Upto 27.5 or above                     |                                                                                                                       |
|                                                   | Freedom Fighter (Remaining)           |                            | 1                                                | Upto 26 or above                       |                                                                                                                       |

Instructions:-

- The candidates are required to bring following documents/certificates (Original) along with photocopy of all testimonials (1-set-self signed). No separate correspondence shall be made in this regard by the University:
  - All original documents comprising printout of Online Application Form filled by the candidate
  - Admit Card cum Roll No Slip
  - Id proof with Photograph
  - Age Proof
  - Proof of passing Punjabi at matriculation level
  - Academic certificates
  - NOC issued by the employer if working on regular basis under Government Deptt.
  - Category certificate (if applicable)
  - Experience Certificate
- Personal appearance of candidate is mandatory during Document Verification.
- Counseling fee of Rs.1000/- (Rs.500/- for SC) shall be charged from each candidate on the spot at counseling venue.
- Candidate must fulfill the eligibility criteria for the post mentioned above as per the terms & conditions of post and advertisement.
- In case, any certificate/testimonial of any applicant is found to be fake/forged at any stage of recruitment or issued by an incompetent authority, the eligibility/appointment would be cancelled with immediate effect and legal action shall be taken against him/her.
- Appearance for document verification does not imply that candidate has fulfilled all criteria and he/she is eligible for the post. Eligibility of the candidate will be determined after thorough scrutiny of the application. If candidate is not found eligible by the document verification committee, his/her candidature shall be cancelled.
- The candidates who appeared for Document Verification under Open Category need not come again under reserved category.
- That last date for submission of any document is 12.09.2025 regarding eligibility(if any). Thereafter no document will be accepted.
- The candidates who had applied under Ex-Serviceman LDC are required to submit the LDC certificate issued by the concerned department.
- The candidates who had applied under the sports category are required to submit the Gradation Certificate issued by Department of Sports, Govt. of Punjab.
- Candidate will not be paid any TA/DA for attending the document verification.
- For any updates visit University website [www.bfuhs.ac.in](http://www.bfuhs.ac.in)

Sd/-  
Registrar