

ਕੇਵਲ ਈ-ਮੇਲ ਰਾਹੀਂ

ਡਾਇਰੈਕਟੋਰੇਟ ਆਫ ਮੈਡੀਕਲ ਸਿੱਖਿਆ ਅਤੇ ਖੋਜ, ਪੰਜਾਬ

(ਪਹਿਲੀ ਮੰਜਿਲ, ਮੈਡੀਕਲ ਸਿੱਖਿਆ ਭਵਨ, ਸੈਕਟਰ-69, ਐਸ.ਏ.ਐਸ. ਨਗਰ)

(E-mail:- dir.mer@punjab.gov.in)

ਮਿਤੀ: ਐਸ.ਏ.ਐਸ. ਨਗਰ/18.05.2026

ਨੰ. 7ਐਮ.ਈ.3/ਪੰ./2026/ 53 20

ਵੱਲ,

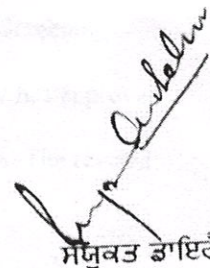
1. ਡਾਇਰੈਕਟਰ-ਪ੍ਰਿੰਸੀਪਲ, ਸਰਕਾਰੀ ਮੈਡੀਕਲ ਕਾਲਜ, ਪਟਿਆਲਾ
2. ਡਾਇਰੈਕਟਰ-ਪ੍ਰਿੰਸੀਪਲ, ਸਰਕਾਰੀ ਮੈਡੀਕਲ ਕਾਲਜ, ਅੰਮ੍ਰਿਤਸਰ
3. ਡਾਇਰੈਕਟਰ-ਪ੍ਰਿੰਸੀਪਲ, ਏਮਜ਼, ਮੋਹਾਲੀ
4. ਪ੍ਰਿੰਸੀਪਲ, ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਮੈਡੀਕਲ ਕਾਲਜ, ਫਰੀਦਕੋਟ

ਵਿਸ਼ਾ:- Extension of timelines regarding "Awards to Honour Doctors for their Excellent Services in Punjab".

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ ਡਾਇਰੈਕਟਰ, ਸਿਹਤ ਤੇ ਪਰਿਵਾਰ ਭਲਾਈ, ਪੰਜਾਬ ਵੱਲੋਂ ਪ੍ਰਾਪਤ ਪੱਤਰ ਨੰ. 4610/E3(2)Pb/2026 ਮਿਤੀ 18.05.2026 ਦੀ ਕਾਪੀ ਆਪ ਨੂੰ ਭੇਜਦੇ ਹੋਏ ਲਿਖਿਆ ਜਾਂਦਾ ਹੈ "Awards to Honour Doctors for their Excellent Services in Punjab" ਸਬੰਧੀ ਡਾਕਟਰਾਂ ਨੂੰ ਨਾਮਜ਼ਦ ਕਰਕੇ ਸੂਚਨਾ ਇਸ ਦਫਤਰ ਦੀ ਈ-ਮੇਲ dir.mer@punjab.gov.in ਤੇ ਤੁਰੰਤ ਭੇਜਣੀ ਯਕੀਨੀ ਬਣਾਈ ਜਾਵੇ ਤਾਂ ਜੋ ਸੂਚਨਾ ਸਰਕਾਰ ਨੂੰ ਭੇਜੀ ਜਾ ਸਕੇ।

ਇਸ ਨੂੰ ਅਤਿ ਜਰੂਰੀ ਸਮਝਿਆ ਜਾਵੇ।

(ਨੋਟ:- ਉਕਤ ਅਨੁਸਾਰ)



ਸੰਯੁਕਤ ਡਾਇਰੈਕਟਰ

Government of Punjab
Department of Health & Family Welfare
O/o Director Health Services

No. 4610/E3(2) Pb/2026

Dated: 18-5-2026

To

The Director Research and Medical Education, Punjab

All Civil Surgeons, Punjab

Director Principals, GMC(Amritsar & Patiala), GGSMC (Faridkot) and AIMS (Mohali)

Subject: Extension of timelines regarding "Awards to Honour Doctors for their Excellent Services in Punjab".

Reference: This office letter no. E3 (2) Pb/26/2195-2217 dated 27.03.2026 regarding "Awards to Honour Doctors for their Excellent Services in Punjab".

Kindly refer to the letter cited above vide which instructions were issued regarding submission and scrutiny of nominations under the policy for "Awards to Honour Doctors for their Excellent Services in Punjab" as per the prescribed timelines.

In this regard, it is informed that the Department has reviewed the status of nominations received through the online nomination portal. It has been observed that the scrutiny process at the district/medical college level is still pending and additional time is required for completion of the review process by the respective District Level Screening Committees/Medical College authorities. Accordingly, the competent authority has approved the extension of timelines for completion of the nomination and review process. The revised timelines are as under:

Revised Timeline for Implementation	To be completed by
Nomination process by Doctors	24 th May 2026
District Level Reviews/Medical College Reviews by DRME	31 st May 2026
State Level Reviews and announcement	15 th June 2026
Award conferment in the State level function	1 st July

*No doctor shall be allowed to fill the nomination form after 24th May 2026

All the Civil Surgeons are instructed to scrutinize the nominations through District Level Screening Committee and send the details of four govt. doctors (regular/contractual) and one private doctors from each district to the State via DC login on the Nomination Portal. The Director, Research and Medical Education (DRME) shall review the nominations received from all four Government Medical Colleges and send the details of four doctors to the State on the Nomination Portal. The matter may be treated as most urgent and strict compliance of the above timelines must be ensured.

Strict compliance with the revised timelines must be ensured on priority.

HKaur
Director Health and Family Welfare, Punjab

No

A copy of above is forwarded to: 4611-19

18-5-2026.

1. PS to PSHFW for the information of worthy PSHFW please
2. PA to MD-NHM for the information of worthy MD-NHM please
3. PA to MD, PHSC for the information of worthy MD-PHSC please
4. PA to CEO, SHA, Punjab for the information please
5. Member, PDC, Punjab for the information please
6. PA to Director Health Services, Punjab for the information please
7. Director Family Welfare, Punjab for the information please
8. Director (SI), Punjab for the information please
9. State IMA President, Punjab for the information and necessary action please

HKaur
Director Health and Family Welfare, Punjab

Government of Punjab
Department of Health & Family Welfare
O/o Director Health Services

No. E3(2)PB/26/2195-2217

Dated - 27/03/2026

To

All Civil Surgeons,
Punjab

Director Principals,
GMC (Amritsar), GMC (Patiala), GGSMC (Faridkot) and AIMS (Mohali)

Subject: Awards to Honour Doctors for their excellent services in Punjab.

Reference to the subject mentioned above, it is pleased to inform that the Department of Health and Family Welfare, Govt. of Punjab has formulated a policy (document no. HFW-HLH 5021/85/2025-3H5/1209395, enclosed) aimed at institutionalizing a transparent and merit-based system for recognizing outstanding doctors in Punjab who demonstrate exceptional service, dedication, innovation, and integrity in strengthening public healthcare.

This initiative seeks to boost morale, encourage best practices, and inspire a culture of excellence within the public health workforce. This policy shall be applicable to all doctors working under the Department of Health and Family Welfare, Punjab, whether regular or contractual. Additionally, doctors working in govt. medical colleges and private doctors are also eligible for the awards, subject to criteria prescribed in the policy guidelines.

To facilitate smooth submission and compilation of nominations from across the State, a web-based nomination form (nomination portal) has been made operational. The URL of the webform is https://nhmpunjab.com/docstar_award/.

The web-based nomination form will enable doctors to submit their nominations in a standardized digital format, ensuring efficiency, transparency, and ease of data consolidation. All the Civil Surgeons are instructed to ensure that the health facility wise details of Senior Medical Officers in their respective districts are updated on the nomination portal before the submission of nominations by the doctors (detailed SOPs regarding the nomination process are enclosed).

For scrutinizing and recommending the suitable candidates for awards, the policy provides for the constitution of the following:

S.no.	State Level Screening Committee	Role
1	Principal Secretary, Health and Family Welfare, Punjab	Chairperson
2	Mission Director, National Health Mission, Punjab	Member
3	Vice Chancellor, Baba Farid University of Health Sciences	Member
4	Director Health Services, Punjab	Member

5	Director Research and Medical Education, Punjab	Member
6	State Nodal Officer	Convener
7	State IMA President	Member
	District Level Screening Committee	
1	Deputy Commissioner	Chairperson
2	Civil Surgeon	Member
3	Deputy Medical Commissioner	Convenor
4	District IMA President	Member

The District Level Screening Committee shall review nominations received from the district level and below (CS office, DH, SDH, CHC, PHC, AAC and Private practitioners) and recommend four govt. doctors (regular/contractual) and one private doctors from each district to the State Level Screening Committee. The Director, Research and Medical Education (DRME) shall review the nominations received from all four Government Medical Colleges and recommend four doctors to the State Level Screening Committee.

The State Level Screening Committee shall review the nominations of doctors working at the State Headquarters, selected nominations from District Level Screening Committee and from DRME, Punjab and finalize the list of doctors to be honoured at the state level function.

Timeline for Implementation	To be completed by
Nomination process	20 th April 2026
District Level Reviews	15 th May 2026
State Level Reviews and announcement	10 th June 2026
Award conferment in the State level function	1 st July

All the Civil Surgeons are instructed to circulate these instructions among all health institutions and ensure strict adherence to the above timelines.

HKell
Director Health and Family Welfare, Punjab

Dated - 27/03/2026

No. Z3(2) Pb/26/2218-27

A copy of above is forwarded to:

1. PS to PSHFW for the information of worthy PSHFW please
2. PA to MD-NHM for the information of worthy MD-NHM please
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4. PA to CEO, SHA, Punjab for the information please
5. Member, PDC, Punjab for the information please.
6. PA to Director Health Services, Punjab for the information please
7. PA to DRME, Punjab for the information please
8. Director Family Welfare, Punjab for the information please
9. Director (SI), Punjab for the information please
10. State IMA President, Punjab for the information and necessary action please

Hica
27/3/26
Director Health and Family Welfare, Punjab

Standard Operating Procedure: Annual Award for Doctors – Nomination Portal (2026)

Overview

The *Annual Award for Doctors – Nomination Portal 2026* is an online, transparent, and merit-based system designed to recognize outstanding doctors who demonstrate exceptional service, dedication, innovation, and integrity in strengthening public healthcare delivery in Punjab.

Eligible Categories for Nomination

The following categories of doctors are eligible for nomination under this award:

- Civil Surgeons
- Doctors working in the Civil Surgeon Offices
- Senior Medical Officers (SMOs)
- Medical Officers (MOs)
- Doctors working in Aam Aadmi Clinics
- Doctors posted at State Headquarters (DHS, PHSC, NHM and SHA)
- Doctors working in Govt. Medical Colleges (Amritsar, Patiala, Faridkot, Mohali)
- Private Doctors

Award Category

- **For Doctors working at State Level:** State Level Best Doctor Award (max. 5 doctors from the state headquarters)
- **For Doctors working at District and below level:** District Level Excellence Award (max. 2 doctors per district)
- **For Doctors working in Govt. Medical Colleges (Amritsar, Patiala, Faridkot & Mohali):** Special Recognition for Innovation or Public Health Leadership (max. 2 doctors from all the four Govt. medical colleges)
- **For Doctors working in Private Health Sector:** Special Recognition for Public Service in Private Sector (max. 7 doctors from Private health sector)

Eligibility Criteria

- Minimum 5 years of service as a govt. doctor or 2 years of service in Aam Aadmi clinics.
- There should be no disciplinary action or major/minor punishment received in the last 5 years and there should be no such proposal against him.
- There should be no Vigilance/Police case pending.

Nomination & Login Workflow (Step-by-Step)

Step 1: Facility wise mapping of Senior Medical Officers (CS Level)

- All Civil Surgeons must add the facility wise details of Senior Medical Officers in their respective districts using CS login (mobile no. & OTP) on the Nomination Portal (add/view SMO) https://nhmpunjab.com/docstar_award/index.php

- This step is essential for the flow of the nomination form filled by the doctors

2026 Annual Award for Doctors - CS Login



Step 2: Nomination Form Submission (Applicant Level)

- Fill the Nomination Form by visiting the website https://nhmpunjab.com/docstar_award/index.php and login using mobile number and OTP
- After logging in, select the **Nomination Category** (State Government- Regular, Contractual, Government Medical College and Private Doctor) and **Award Category** (State Level Best Doctor Award, District Level Excellence Award, Special Recognition for Innovation or Public Health Leadership, Special Recognition for Public Service in Private Sector)
- After filling the whole nomination form online, submit the filled nomination form to immediate reporting officer. In case the period of posting in the current station is less than 3 months, submit the filled nomination form to the previous reporting officer.

Category-wise Routing/Flow of Nomination Form

1. Medical Officer (MO)

- **Flow:**
MO → SMO → Civil Surgeon (CS) → Deputy Commissioner (DC) → State

2. Senior Medical Officer (SMO)

- **Flow:**
SMO → Civil Surgeon (CS) → Deputy Commissioner (DC) → State

3. Doctors working under Civil Surgeon Office

- **Flow:**
Doctor → Civil Surgeon (CS) → Deputy Commissioner (DC) → State

4. Private Doctors

- **Flow:**
Private Doctor → Civil Surgeon (CS) → Deputy Commissioner (DC) → State

5. Civil Surgeon

- **Flow:**
Civil Surgeon → DHS → State

6. Doctors posted at State Headquarter (DHS/NHM/PHSC/SHA)

- **Flow:**
Doctor → DHS → State

7. Doctors working in Government Medical Colleges

- **Flow:**
Doctor → Principal → DRME → State

Login Roles & Responsibilities

Step 2: SMO Login (First Level Approval)

- **Role:**
 - Review nomination forms submitted by Medical Officers
 - Approve / Disapprove the nomination form
 - If approved by SMO, assign 0–15 marks based on the performance, add feedback and submit the form
 - If the nomination form is disapproved, add feedback and attach the rejection letter stating the reason for disapproval and submit the form

Step 3: Civil Surgeon (CS) Login (District Level Approval)

- **Applicable for:**
 - MO nominations (after SMO Approve / Disapprove where applicable)
 - SMOs
 - Private Doctors
 - Doctors working in Civil Surgeon Office
- **Role:**
 - Cross-check marks assigned by the SMO and provide feedback by selecting one of the following:
 - Agree with SMO
 - Disagree with SMO (with revised marks)
 - Reject the nomination form and upload a rejection document.
 - Assign **0–15 marks** based on performance For
 - SMO
 - Private Doctors

- Doctors under Civil Surgeon Office
- Scrutinize and Approve / Disapprove applications
- Submit the nomination form to the **Deputy Commissioner (DC)**

Step 4: Deputy Commissioner (DC) Login (District Final Approval)

- **Applicable for:**
 - All nominations Approved / Disapproved by Civil Surgeon
- **Role:**
 - Cross-check marks assigned by the CS and provide feedback by selecting one of the following:
 - Agree with CS
 - Disagree with CS (with revised marks)
 - Reject the application and upload a rejection document.
 - Submit the nomination form to the **State Level**

The District Level Screening Committee shall review nominations received from the district (CS office, DH, SDH, CHC, PHC, AAC and Private practitioners) and recommend four govt. doctors (regular/contractual) and one private doctor from each district to the State Level Screening Committee. The State Level Screening Committee shall thereafter select the final two govt. doctors (regular/contractual) from each district and maximum seven doctors from private sector for the award.

Step 5: DHS Login (Special Category Handling)

- **Applicable for:**
 - Civil Surgeon (Self)
 - Doctors posted in State Headquarters (DHS, NHM, PHSC, SHA)
- **Role:**
 - Assign **0–15 marks** based on performance
 - Approve / Disapprove and forward to **State Level**

Step 6: Director Principal Login (Medical Colleges)

- **Applicable for:**
 - Doctors from Govt. Medical Colleges
- **Role:**
 - Review nomination forms submitted by Doctors
 - Approve / Disapprove the nomination form
 - If approved, assign 0–15 marks based on the performance, add feedback and submit the form
 - If the nomination form is disapproved, add feedback and attach the rejection letter stating the reason for disapproval and submit the form

Step 7: DRME Login (Medical Education Level Approval)

- **Applicable for:**

- Nominations from Govt. Medical Colleges
- **Role:**
 - Cross-check marks assigned by the Director Principal and provided feedback by selecting one of the following:
 - Agree with Director Principal
 - Disagree with Director Principal (with revised marks)
 - Reject the application and upload a rejection document.

Step 8: State Login (Final Level Review & Monitoring)

- **Applicable for:**
State-level authorities (Principal Secretary, Health and Family Welfare)
- **Role:**
 - Access all nomination data across final approval and disapproval levels (DC, DHS, DRME)
 - View district-wise and category-wise reports
 - Monitor approval status
 - Final evaluation and decision-making

The State Level Screening Committee shall review nominations of doctors working at the State Headquarters and select five doctors at the State level for the award.

Further, the Director, Research and Medical Education (DRME) shall review the nominations received from Government Medical Colleges and recommend four doctors to the State Level Screening Committee. The State Level Screening Committee shall thereafter review these nominations and select the final two doctors from all the Government Medical Colleges for the award.



Government of Punjab
Department of Health and Family Welfare
(Health-5 Branch)

To,

1. Commissioner, Food and Drug Administration, Punjab, Chandigarh;
2. Managing Director, Punjab Health System Corporation (PHSC) SAS Nagar;
3. Mission Director, National Health Mission (NHM), Punjab, Chandigarh;
4. CEO, State Health Agency (SHA), Punjab, Chandigarh;
5. Project Director, AIDS control Society, Punjab, Chandigarh;
6. Director, Health and Family Welfare, Punjab, Chandigarh;
7. Director, Health Services (Family Welfare), Punjab, Chandigarh;
8. Director, Health Services (ESI), Punjab, Chandigarh;
9. Director, Department of Ayurveda, Punjab;
10. Head, Department of Homoeopathy, Punjab.

Subject: Policy to honour Government Doctors working under the Department of Health and Family Welfare, Punjab for their excellent services.

1. Objective

To institutionalize a transparent and merit-based system for recognizing outstanding Government Doctors who demonstrate exceptional service, dedication, innovation, and integrity in strengthening public healthcare delivery in Punjab.

2. Scope

This policy will be applicable to all doctors working under the Department of Health and Family Welfare, whether regular or on contract, provided

that they are posted in the following institutions:-

- Primary Health Centre (PHC)
- Community Health Centre (CHC)
- Sub Divisional Hospital (SDH)

- District Hospital (DH)
- Government Medical College and Teaching Hospital
- Urban Primary Health Centre
- Aam Aadmi Clinic (AAC)
- Any other government programme
- In addition, private doctors will also be eligible for awards in their respective categories.

3. Award Category

1	State Level Best Doctor Award	Awarded to the best government doctors across the state for consistent excellence. There will be a maximum of 5 doctors in this category.
2	District Level Excellence Award	For significant local level contribution to health service delivery and public health outcomes. There will be a maximum of 2 doctors per district in this category.
3	Special recognition for innovation or public health leadership	For exemplary contributions to innovation, research, health system improvement or emergency/crisis response. There will be a maximum of 2 doctors in this category.
4	Special recognition for public service in the private sector	For exemplary service or contribution in advanced medical science, research, emergency management or provision of health services in Punjab. There will be a maximum of 7 doctors in this category.

4. Eligibility Criteria:

- Minimum 5 years of service as a government doctor or 2 years of service in Aam Aadmi clinics.
- There should be no disciplinary action or major/minor punishment received in the last 5 years and there should be no such proposal against him. Apart from this, there should be no Vigilance/Police case pending.

5. Nomination and selection process:

- The Department of Health and Family Welfare will seek nominations through a web-form.
- The district level nominations will be reviewed by the District Screening Committee headed by the Deputy Commissioner/Collector and Civil Surgeon and the recommendations will be sent to the State Level Committee.
- State-level committees, in addition to reviewing the recommendations of the district-level committee, will select doctors for state awards.
- The State Level Committee shall be chaired by Principal Secretary (Health), Representative of Mission Director N.H.M., Vice-Chancellor, Baba Farid University of Health Sciences, Secretary/Director, Department of Medical Education and Research, Director, Health Services (FW) from the O/o DHS and one external member nominated by Health and Family Welfare Minister, Punjab.

6. Evaluation Criteria (100 Marks)

Criterion	Max Marks	Details
Innovation	15	Any new process, idea, tool or program design introduced to improve care or access
Service Delivery	25	i) Attendance, OPD/IPD coverage, field visits, handling of high case loads, number of surgeries done. ii) For doctors in administrative positions: SMOs/Civil Surgeon: Drugs availability data in the hospitals, drugs dispensing data to the patients, any patient feedback reports, diagnostic services coverage, functionality status of the machinery & equipment's etc. iii) Doctors at District as well as State Headquarters whose programmes have achieved/crossed the targets set by the

		Central Ministry and have also exhibited exemplary performance in service delivery under their respective health programmes.
Research, Trainings & Publications	15	Trainings conducted, publications published
SMO or Civil Surgeon or DHS Feedback	15	i) Feedback report from the Director Health Services, for the evaluation of doctors nominated at state headquarters. ii) Based on feedback report from Civil Surgeon or SMO.
Contribution made in preventive programs	15	i) Such as immunization, Aam Aadmi Clinics. ii) All the National Health Programs.
Any other important contribution as noted by District or State Committee	15	

Note: Each component must be supported by documentation or independent verification where feasible.

7. Recognition & Award Components

- Certificate of Honour presented by Hon'ble Chief Minister or Health and Family Welfare Minister, Punjab.
- Listing on State Health Honour Board (digital + hospital displays)

8. Annual Timeline

Activity	Timeline
Call for Nominations	January
District level Reviews	February-March
State Level Reviews	April-May
Announcement	June
Award Conferment in State Level function presided over by Chief Minister, Punjab	1st July

9. Budgeting & Implementation

The department will allocate an annual budget to support logistics, awards, event organization, verification, and communication.

10. Policy Review

This policy shall be reviewed every 3 years to incorporate feedback and improve its fairness, scope and alignment with evolving healthcare priorities.

11. Implementation of the above policy should be ensured.

Dated, Chandigarh: 25.09.2025


Principal Secretary,
Government of Punjab,
Department of Health and Family Welfare

Endst. No. HFW-NLM 5021/85/2025-345/1209395 Dated, Chandigarh: 25.09.2025

Copy of the above is forwarded to the following for information and necessary action:-

1. PS/Hon'ble Minister, Health and Family Welfare, Punjab
2. PS/Principal Secretary, Department of Health and Family Welfare, Punjab;
3. PS/Secretary, Department of Health and Family Welfare, Punjab;
4. PS/Additional Secretary, Department of Health and Family Welfare, Punjab;
5. Vice Chancellor, Baba Farid University of Health Sciences, Faridkot;
6. Sh. Anurag Kundu, Member, Punjab Development Commission;
7. Director, Medical Education and Research, Punjab;
8. All Deputy Commissioners;
9. All Civil Surgeons.


Under Secretary Health